



# Sardar Patel University, Mandi

[Established Under H.P. Legislative Assembly Act 03 of 2022]

"Examinations Branch"



No. SPU Mandi/RME/01/2022 /5819-25

Dated: 23 March, 2026

## NOTIFICATION

As you are aware that Sardar Patel University, Mandi has started to issue the migration certificates through its examinations portal (SPUEP) with effect from 21-03-2026. Henceforth, a student is required to apply for the migration through SPU Examination Portal. An online application for **Inter-College (i.e. Intra-University) migration** will be accepted only after the consent of both colleges through their Principal Ids. The migration application will be approved by the University after the submission of the applicable fee and subsequently a new Univ. roll no. will be allotted to the student through SPUEP. The students are to be informed to kindly follow below mentioned instructions to process their migration application :-

### Guidelines for the Students:-

1. Open the SPU Exam Portal ([www.spumandiexam.in](http://www.spumandiexam.in)) and click on the 'Migration' option.
2. From the drop-down menu choose the college where candidate intends to migrate and then click on 'save migration data' button.
3. The application will be sent to both colleges for approval through their principal Ids. on SPUEP.
4. Candidate can check his/her application status through the 'Migration Application'.
5. After the approval of both colleges the payment option will be activated, click on the payment and pay the migration fee.

Note : In case a student leaves (drop-outs) without completing his/her course; accordingly he/she is required to select the 'University change' option, subsequent to which the concerned college principal will process the case.

### Guidelines for the Colleges:-

1. Login through the Principal Id. in the SPUEP. Then click 'Migration Application' option.
  - a) A consolidated list of the students who want to switch-out to other colleges and the students who want to switch-in from other colleges will be displayed.
  - b) Colleges are requested to check the subject combination and seat availability before approving a student through their principal Ids.
2. Click on the 'Action' button and select the appropriate option from the drop-down menu.

The "digital" **Inter-University Migration Certificate** for the passed-out students who have completed their respective course from SPU Mandi and opt to pursue academic course from some other Institute/University will be approved solely from the examinations branch of the University on the submission of Inter-University Migration application with application fees through SPUEP.

In case the students and colleges face any query regarding the migration process, please connect through email on [RME@SPUMANDI.AC.IN](mailto:RME@SPUMANDI.AC.IN) or telephonically on 01905-236895.

Astt. Registrar (Exams)

Sardar Patel University, Mandi (H.P.)